

SCOTTISH BORDERS COUNCIL COMMUNITY GRANT SCHEME



APPLICATION FORM

Received 22/6/15.

(Please read the Guidance Notes carefully before completing this application)

YOU MUST ANSWER EACH QUESTION IN THE SPACE PROVIDED – DO NOT SAY ‘SEE ATTACHED’

You can continue each question on no more than one side of A4

All groups should complete Part 1 and Part 4. Please complete in black ink
Please refer to the application notes on the right-hand side when completing

PART 1

About your group

1. What is the name of your group?

Border Samaritans

2. Where is your group based?

Selkirk, TD7 4DG

3. Name of main contact

Name	Arabella Lewis
Position in Group	Fundraiser
Home Address	Cotfield, Lilliesleaf, Melrose
Post Code	TD6 9JW
Telephone Number	01835 870357
Email Address	arabella.lewis@btinternet.com

4. When did your group start?

1978

This should be the same name that appears on your Constitution (**please note your Constitution, annual accounts and bank account must all be in the same name**)

Tell us in which town/village your group is based. If your group serves the whole of the Scottish Borders please say so

This is the person who will be the main point of contact for future communication and who should have a good understanding of the work of the group and details of the application. They should be contactable throughout the duration of the application process.

5. How many committee members are involved in running your group?

10

6. Are any Councillors/Scottish Borders Council Officers members of your management committee? If so, give names

No

7. What is the legal status of your group? (Please tick relevant)

- Unincorporated club, association or community group
- Company limited by guarantee
- Company limited by shares
- Trust
- Charity recognised by OSCR (Charity Number SC0 15010)
- Other (give details)

8. What is the purpose of your group, its main activities and what benefits does it bring to the local community?

Describe in full what your group does, the activities it undertakes and in what way it benefits the community it serves

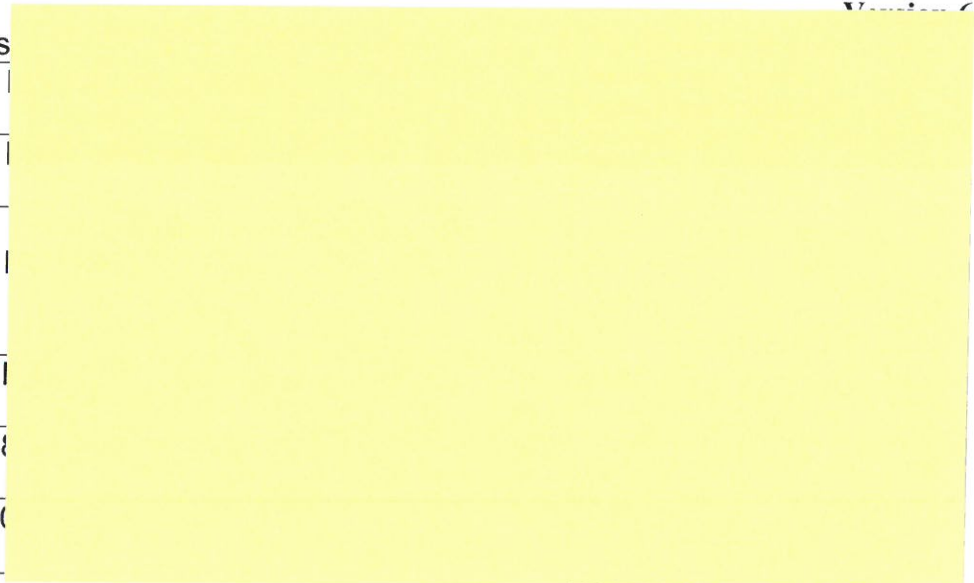
Samaritans support anyone/anywhere with emotional concerns, whether they be suicidal or stressed, around the clock. All volunteers are trained for telephone, SMS, email and face to face support.

Samaritans also support, and train, Network Rail staff to deal with the prevention and aftermath of railway suicides. In view of the imminent arrival of the Border Railway this Border Branch could be called upon to provide additional assistance with this major project. Rural communities are becoming even more isolated due the the drink/drive law. When young lads used to share their worries and concerns over a pint, they now bottle up their emotions within themselves, possibly increasing feelings of despair and mounting isolation.

Each Samaritan Branch is self funding, depending totally on our own fundraising events and applications to Charitable Trusts. One of our major expenses is refunding our 28 volunteers travelling expenses, at 28p per mile, well below the recommended cost. This being a rural Branch, this adds to our running costs considerably. Each volunteer must be in the Selkirk Branch at least once a week, this is their commitment to Samaritans. Over the past year, like all Branches, we have had to buy expensive computers and other technology to update our communications system. This was a Head Office decision, but all branches must source/fund their own equipment.

9. Tell us your bank account details

Account Name	
Bank/Building Society Name	
Address of Bank/Building Society	
Post Code	
Sort Code	
Account Number/Roll Number	



How many people are required to sign each cheque or withdrawal from this account?

3

List the names and positions of the people who are authorised to sign each cheque or withdrawal from this account

Name	Position
Shirley Barrett	Chair
Lynne Hume	Vice Chair
Lindsay Marr	Vice Chair

Bank accounts require a minimum of two signatories. Grants will not be paid into an individual's bank account

If any signatories are related you will require to submit a letter from your bank confirming that the related signatories are not authorised to sign off the same cheque/ withdrawal

10. Tell us what your total savings/cash or investments are (all accounts)

£5,027.02 at year end 31 August 2014
Development & Property Fund of £15,000 ring fenced

If your group has more savings than the amount of money your group receives in a year, you should explain what you are planning to do with this money. If you have not set aside this money for anything in particular the scheme is unlikely to give a grant

11. Is your group registered for VAT? Yes No

12. Tell us what grants you have received from the Council in the last 2 years?

Date	Amount	Project Title

13. Tell us how your group takes account of equal opportunities legislation by including all sections of your community (include child protection, vulnerable adult legislation if relevant, disability, promotion of equality of access to services irrespective of race, gender, age sexual orientation, religious or political beliefs). **If your group has its own Equal Opportunities Policy please provide a copy.**

Voluntary membership of Border Samaritans is open to all, regardless of their race, gender, age, sexual orientation, religious or political beliefs. The activities and work of this volunteer led Branch of Samaritans benefits all sections of our local Community without restriction.

Equal opportunities and inclusion is about involving people from different parts of the community in the development and implementation of projects and services. This might involve taking account of issues around gender, ethnic background, disability or access.

The Community Grant Scheme gives grants mainly for project costs. If you are applying for project costs complete Part 2 and Part 4.

In some circumstances, it can provide one-off support grants to groups experiencing temporary financial difficulties (see Guidance Notes for details). If you are applying for support grant completed Part 3 and Part 4

PART 3 (SUPPORT GRANTS)

Support Grants are intended to help groups that are experiencing temporary financial difficulty. **They are not intended to be annual support payments.**

23. Tell us clearly why you need a support grant this year?

The added expense of buying new technology - 4 computers, routers and the like, so the Branch can comply with 'Connect' the new helpline communication system covering Samaritans throughout the UK. This has also brought about a sharp increase in our electricity bill.

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24. Based on the actual needs of your group, how much support grant do you need?

£2,500

This should be the minimum amount required to cover your group's temporary financial difficulty

25. Tell us what the support grant will actually pay for?

Item of Expenditure	Cost
Volunteer Travel Expenses	£1,500
Electricity Charges for new IT	£1,000

Please note the scheme cannot give grants for activities/expenditure which has already taken place. Please refer to the guidance notes to ensure that the costs you are applying for are eligible for assistance

26. Tell us what plans you intend to put in place to overcome this shortfall in the future?

Increased Funding applications and additional fundraising activities

27. If you have received a support grant before what changes did your group put in place to address the shortfall (ie. revised fundraising plans)

More funding applications were submitted and the Branch increased its fundraising activities. Unfortunately due to the costs of recent IT improvements, this has not covered our recent shortfall, but additional funding applications are being put together.

The scheme aims to support voluntary and community groups to become self-sustaining for the future, please detail what measures you have taken to overcome the previous temporary financial difficulty and how successful you have been in achieving this

28. Tell us what difference this support grant will make to your community

Additional funding will ensure the continuity of this Branch to support all those in emotional distress within the Borders.

Explain to us how this support grant will benefit the needs of your local community ie. does your group deliver a unique service in your area, provide activities which improve health or increase physical fitness, address the needs of a minority group of people etc

29. Tell us if you have applied to any other funding sources for this support (including any other Scottish Borders Council Departments) and the outcome of these applications

Not from SBC
National Lottery - but we were turned down.

If your group is already in receipt of funding for running costs from another Council Department you are unlikely to receive a grant.

If your group is in the process of negotiating funding from another Council Department this must be disclosed. **Failure to do so will result in the application being automatically withdrawn.**

Now go to Part 4 to complete your application for support funding